MINUTES OF TELEPHONIC MEETING OF
BOARD OF DIRECTORS OF
TEAM SANTA MONICA

Held September 11, 2009
12:15 p.m. - 1:22 p.m.

Board Members Present: Marty Caverly, Jon Carroll, Patrick Casey, Derek Gipson, Denise Marsh, Monica Potter, David Winslow, Monique Shelton

Board Members Absent: Rob Merz

September 26th & 27th 2009 TSM Home Meet

Discussed status of planning re September meet.

Denise Marsh advised that she and Arlene Wu would be purchasing the supplies for the snack bar and needed a list of what supplies are needed. She advised that there would be no smoothies/lattes offered for sale at this meet. Denise also advised that the parents have been more timely with volunteer sign up and raffle ticket sales and that there are only a few volunteer spots left to fill. She asked that an email be sent requesting people who sold raffle tickets to bring to the tickets and money to the September 12th parent meeting. Denise also requested Monique push for Culver families to sell raffle tickets

Denise Marsh requested authorization to have $300 to go towards the purchase of the grand prize, which was authorized. Patrick Casey advised that he had billed $4,900 for the Fall snack bar fee, half of which had been collected to date.

Need for SMC Pool Certification

Jon Carroll advised that Southern California Swimming had a new pool certification requirement for all sanctioned meets and that the SMC pool administration could not locate the previous certification for the pool. In order to comply with the new SCS requirement, TSM had to expend the $1,500 for the survey for the pool certification. The Board will discuss at the next meeting the possibility of requesting a reimbursement from SMC for this new certification.

Parent Meeting - September 12, 2009

The Board discussed Jon Carroll's proposed Agenda for the meeting which had been circulated by email. The Agenda was approved. Jon stated the need for a presentation to the parents on the team fee structure and budget. Marty Caverly advised that he did not object to providing general financial information to the parent body but did object to the dissemination of confidential information such as coach salaries. The Board was in agreement on this issue. Marty stated that he would not be able to have a formal financial presentation ready for this parent meeting but suggested the Board do this is the Spring. All Board Members agreed to this plan of action.

At the meeting: (1) the parents will be able to complete USS registration at the meeting, (2) new parents will be introduced to the new parent mentor program and given the contact information of a parent in their child's swim group that they can contact if they have any questions or need direction, (3) Marty Caverly will give a visual presentation on how to navigate the TSM website and will encourage that all families sign up for automatic payments, (4) Jon Carroll will discuss power points and team improvement, Virtual Championship and workout schedules.

Financial Report

Patrick Casey advised that he had billed approximately $155,000 ($41,000 of which was the annual patron's fee) for the Fall quarter and had collected approximately $80,000 to date. There were approximately 142 swimmers registered for all groups with 62 at Culver (which is up) and 50 at LMS. Patrick advised that he still needs more timely attendance sheets from the coaches.

2009-2010 Banquet

Patrick Casey advised that he had paid the deposit for banquet and had approved the $500 increase in cost over last year. The issue of senior gifts was discussed. It was agreed that given the number of graduating seniors this year, the picture posters would be too expensive and commemorative year books were going to be designed for the seniors. In addition, the senior speeches were going to be pretaped videos with time limitations.

Next Meeting - Items for Discussion

The next Board Meeting will be planned for some time in October. Items to be discussed are as follows:

1. Budget for next fiscal year.
    a. Possible increase in budget re per diem for travel meets for coaches
    b. Jon to prepare proposal re increases for coaches, additional programs, changes, etc.
    c. Authorizing coaches to spend reasonable amounts in excess of per diem for travel meets and submit expense reports for excess expenses
    d. Possibility for simplifying billing (e.g., breaking out patron's fees, allowing swimmers to sign up for just one quarter)
2. Reimbursement from SMC for Pool Certification
3. Increased Pool Use Fees
4. Raises for Coaches
5. Lane Use – Allocating groups to different sites
6. Pali Pool – look at numbers to determine if we still want to contribute funds to secure future pool space
7. Other Programming – clinics, etc.
8. Jay Mortensen issue