MINUTES OF MEETING OF
BOARD OF DIRECTORS OF
TEAM SANTA MONICA

Held February 16, 2010
7:30 p.m. - 10:30 p.m.

Board Members Present: Marty Caverly, Jon Carroll, Patrick Casey, Derek Gipson, Denise Marsh, Monica Potter, Monique Shelton, David Winslow

Board Members Absent: Rob Merz

Secretary's Report:
The Minutes of the November 24, 2009 were reviewed and approved. Marty Caverly advised that a few parents had requested that the Board Minutes be posted on the website. The Secretary was instructed to post the Minutes from the past few meetings.

Financial Report
Patrick Casey advised that the number of active swimmers was up 29 from the November meeting with a total of 302 for all three locations. Mr. Casey reported that the team's checking account had a current balance of $102,000 and the CD had a balance of $86,000. In addition, there was $25,000 in funds to be accessed through the grant obtained by Isabelle Casso for certain qualifying TSM families.

Patrick Casey also advised that due to his collection efforts and clearing out uncollectible accounts, the past due receivables were down to $39,000. This was also due to the fact that more families were using credit cards and debit accounts to pay their dues and meet fees. He advised that the automatic payment system continued to be a benefit for the TSM as the collection of meet fees had always been a problem in the past and contributed to a large portion of the past due receivables.

Meet Timing Assignments / Snack Bar Fee:
Parent Sue Pascoe, joined the meeting to discuss an event that had occurred regarding timing at a recent meet. She advised that her daughter was requested to time because she did not have a parent at the meet to take a timing assignment. Ms. Pascoe felt that requiring the older swimmers to time if they did not have a parent at the meet was punitive and unnecessary as there should be other parents that could be requested to time instead of the swimmers. The ongoing issue with the timing assignments at the meets was explained to her by the Board. She was advised that the "honor" system just does not work and there is a handful of parents that routinely have to take over the timing seats. No new system for resolving the timing problem was presented.

Ms. Pascoe also requested that $25 the snack bar fee be explained to the parents as some parents are under the impression that if they bring baked goods to the home meetes they do not need to pay the fee. After discussion, it was the opinion of the Board that an explanation would be posted on the website and sent around to all members that the bi-

annual $25 snack bar fee was to cover food for officials and coaches and other administrative expenses for the team's home meets.

2010 Budget:
The 2010 Budget revised by Patrick Casey was next reviewed. Some of the items discussed were: updating the amount of pool rent, the number of current swimmers on scholarship, and using the Grant to pay down past due balances for families that meet the Grant requirements. Patrick Casey advised that he would like to reinstate the late fee charge for payments not made by the 10th of the month. He felt that this would help keep the accounts current and be an incentive for more families to sign up for autopay. After discussion, the Board approved the reinstatement of the late charge.

Patrick Casey also requested that, due to the substantial growth in the team's pre-comp program, the Board consider automating pre-comp online with the Swim School software. He advised that the initial set up cost would be around $400 for an ipod and the software with an annual cost thereafter of $700. The system would automate attendance, sign-up and waiting list information. After discussion, the Board authorized Patrick Casey to obtain the hardware and software and to have Coach Erin test and LMC pool to see if it should be expanded to the other sites.

California Endowment Grant:
Jon Carroll was requested to review the list of potential swimmers that may qualify for California Endowment Grant funds and request that they submit an application right away since the deadline to use the $25,000 grant was fast approaching. Jon Carroll advised that he and Isabelle Casso would be setting up a committee to interview the candidates.

Webdesign Upgrade:
Denise Marsh advised that she had not yet looked into the cost of upgrading the TSM website but would do so before the next meeting.

Parent Manual:
Marty Caverly advised that revisions to the parent manual was still in process.

Team Storage:
Derek Gipson advised that he and Jon Carroll were coordinating moving the team's equipment to the Cloverfield-Olympic facility before the May home meet.

New Business:

New Meet Director: Derek Gipson advised that the May meet would be his last time acting as meet director. He suggested that Michael Rossi might agree to act as the meet director for future meets. Derek Gipson was requested to contact Mr. Rossi

to see if it was something he would agree to volunteer for and if so, train him at the upcoming May meet.

Banquet: Denise Marsh advised that the UCLA facility that TSM had used for its annual banquet for the past two years could no longer accommodate the size of the team and a bigger location would need to be secured for next year's banquet. The Board agreed and decided that this matter would be addressed later on in the year.

Temporary Relocation of LMC Swimmers: The Board was advised that since no new coach had yet been hired to replace Coach Morgan, her groups at LMC would need to temporarily swim with the other coaches at SMC and Culver until a replacement coach was hired. Jon Carroll advised that he would look into possible scheduling solutions.

High School Swim Season: Patrick Casey advised that he had been requested to prorate dues for high school swimmers who are required to practice with their high school teams. The Board agreed that this it was advisable to accommodate these swimmers. Jon Carroll and Denise Marsh agreed to review the matter and come up with a fair proration policy.

Replacement Coach for Red and Blue1 at LMC: Jon Carroll advised that he had received only five resumes to replace Coach Morgan whose last day would be at the end of March. He advised that he had a promising candidate from Iowa and would send around his resume for the Board's review. Jon Carroll suggested that it would be advisable to fly the candidate to California for a week to meet the Board and run some practices with the Blue1 and Red swimmers at LMC. After discussion, the Board agreed that once they reviewed the resume, and Jon's estimation of the costs for airfare and lodging, approvals by the Board members would be made via email.

Seminar for High School Swimmers: Jon Carroll advised that the January 29, 2010 seminar for high school swimmers regarding college recruiting and swimming in college was a huge success. Presentations were made about the process by coaches from USC and Loyola. 56 parents and swimmers attended the seminar. The cost to the team was $600. After discussion, the Board agreed that this event should be scheduled each year as it was a great tool for the TSM high school swimmers.

Palisades Pool Update: The Board next discussed the status of the new pool at Palisades High School. The pool would possibly be finished in June. The possibility of donations to the project to secure pool time was again discussed. Sue Pascoe offered to follow up with a contact she had and asked what pool time TSM was looking to secure. Marty Caverly advised that TSM's previous offer of a donation was for a 5 year lease with 3 to 5 lanes from 4:00 p.m. to 6:00 p.m.

Snack Bar for Home Meets: The issue of out-sourcing the snack bar for the TSM home meets was discussed. Denise Marsh advised that the team tried this one year and let the coaches and officials get food from the catering truck which

resulted in the team losing money on the meet because there was no way to monitor the expense. The Board agreed that no out-sourcing of the snack bar would be approved and the team would continue to run the snack bar as it had in the past. It was also discussed that changing the designation of snack bar fee to "Home Meet Assessment Fee" would help avoid parent confusion as to why they are being charged the $25 twice a year. Patrick Casey advised that he would look into this.

Closed Session

Coaches, Jon Carroll and Monique Shelton and parent Sue Pascoe, were excused from the meeting and the Board proceeded to discuss a few items in closed session.